

## Supervision Staffing Levels

### 206.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines to ensure that proper supervision is available to meet the needs of the Department and members throughout all Bureaus.

### 206.2 POLICY

The Greece Police Department will ensure that proper supervision is available to meet the needs of its members and to achieve the goals of the Department. The needs of its members should be balanced with the needs of the Department for flexibility and discretion in assigning members to meet supervisory needs. While balance is desirable, the paramount concern is to meet the needs of the Department.

### 206.3 MINIMUM SUPERVISION STAFFING LEVELS

Minimum staffing levels should be established by the Deputy Chiefs, and subject to the Chief of Police's approval for each Bureau and work group. The supervision staffing levels should support proper supervision, span of control, compliance with any collective bargaining agreement and activity levels to meet the needs of members and the goals of the Department.

#### 206.3.1 TEMPORARY SUPERVISORS ("ACTING")

In order to accommodate training and other unforeseen circumstances, a qualified lower-ranking member may be used as a temporary supervisor in place of a regularly assigned supervisor. A temporary supervisor will be accountable for the actions of the employees under his/her immediate control and while in such assignment will have the same authority as a permanent supervisor.